



# Junior Tennis Camps

May Half Term 2019



# Our Tennis Camps

The Bank of England Sports Centre aims to offer a range of tennis camps for a variety of ages and abilities.

Our tennis coaches are focused on participation over achievement, so our younger members are progressing with their sport in a positive environment.

Please complete the Tennis Camp application form and return it to Reception with payment as soon as possible.

All Tennis Camps during May half term will take place outdoors on the all-weather courts apart from Tots Camp which will take place indoors in the Sports Hall.

Tennis Camps will run for 4 consecutive days as follows:

1 week Tennis Camp from Tuesday 28<sup>th</sup> to Friday 31<sup>st</sup> May 2019

Tots Group will run for 2 hours and all other groups will run for 2.5 hours.

## Non-member Attendance

To ensure these camps have sufficient participants to allow the courses to proceed, members may sign up one non-member friend to join their child in any of the tennis camps.

Any non-member friend introduced by a member must attend the same tennis camp age group as the member child is attending.

Non-member participants of tennis camps should leave the site at the end of the tennis camp. If the non-member wishes to remain on site, they must be signed in as guest at reception and the appropriate guest fee paid.

FOR MORE INFORMATION ON ANY OF THE FOLLOWING TENNIS CAMPS, PLEASE CONTACT [TENNIS@BANKOFENGLAND.CO.UK](mailto:TENNIS@BANKOFENGLAND.CO.UK) CLEARLY STATING IN THE SUBJECT FIELD WHICH CAMP YOU ARE ENQUIRING ABOUT.



# Tennis Camps

## **TOTS 3 - 4 year olds - INDOORS**

NOTE LOCATION

For members aged approximately 3 - 4 years, the aim of the course is to provide basic tennis skills focussing on hand and eye co-ordination, movement and balance, listening skills, team work and social skills as well as the ability to follow instructions.

Course Code	Day	Time	Dates	Member Cost	Non-Member Cost
TOTS	Tuesday - Friday	10.30am - 12.30pm	28/05/19 - 31/05/19	£90.40	£112.40

## **RED 5 - 8 year olds - OUTDOORS**

For members aged approximately 5 - 8 years, this group serves as an introduction to the game for younger children, introducing them to basic skills and shots. The emphasis is very much on fun and will focus on the A, B and C's - agility, balance and coordination.

Course Code	Day	Time	Dates	Member Cost	Non-Member Cost
RED	Tuesday - Friday	10.00am - 1.00pm	28/05/19 - 31/05/19	£98.80	£120.80

## **ORANGE GROUP 9 - 10 year olds - OUTDOORS**

The Orange group caters for our 9 - 10 year olds. Attendees will concentrate on movement skills, basic rules, technique and tactics of the game. As the week progresses, the camp will look at developing stroke correction and more advanced techniques.

Course Code	Day	Time	Dates	Member Cost	Non-Member Cost
ORANGE	Tuesday - Friday	10.00am - 1.00pm	28/05/19 - 31/05/19	£98.80	£120.80

## **10 - 13 year olds - OUTDOORS**

This group caters for our 10 - 13 year olds. Attendees will concentrate on movement skills, basic rules, technique and tactics of the game. As the week progresses, the camp will look at developing stroke correction and more advanced techniques.

Course Code	Day	Time	Dates	Member Cost	Non-Member Cost
ORANGE	Tuesday - Friday	10.00am - 1.00pm	28/05/19 - 31/05/19	£98.80	£120.80



# Tennis Camp Enrolment Procedures & Conditions

1. In the interests of safety and quality of instruction there will be a maximum number of pupils in any course.
2. Indemnity Clause  
The indemnity clause on the application form must be signed by the parent/guardian. We are unable to accept applications where this clause has been altered or ruled out. This is in case a participant requires:
  - i) Emergency medical aid
  - ii) Attention for whatever reason in the absence of the parent/guardian.
3. Explicit Consent - Medical Information  
Any medical information that you choose to provide us with will be used by the Bank of England Sports Centre in the event of an accident or first aid having to be provided.
4. The tennis camp application form can only be accepted from a current member of the Sports Centre at the time of application and when the tennis camp takes place. Priority will be given to current member applicants; however a current member may apply for one place for a non-member to accompany a member to a tennis camp, provided that the appropriate non-member fee is paid. We reserve the right to withdraw non-member access for future terms if groups become oversubscribed.
5. Once a booking has been confirmed, credits will only be issued for medical reasons on sight of a doctor's certificate. If this is prior to commencement of the course a full credit will be possible, if the course has already started a proportion of the fees paid may be credited.
6. The Bank of England Sports Centre reserves the right to cancel a tennis camp if the number of applications is lower than is needed to make the camp viable.
7. The Bank of England Sports Centre reserves the rights to alter the camp date/time if necessary. A full refund will be given if you are unable to attend the new date/time.
8. Parents and other spectators are politely requested to use the viewing areas. Spectators will not be permitted inside the Sports Hall.
9. Payment for all tennis camps can be made by cheque /credit /debit card at reception. Acceptance onto any camp will be subject to handing in a duly completed application form together with the relevant camp fees.
10. All camps are offered for the full duration of the tennis camp and not available on an ad hoc basis.
11. Any non-member joining the tennis camp is NOT permitted to use any other facilities once the camp has ended. If the non-member remains on site after the camp, they MUST be signed in as a guest in the usual way and the appropriate guest fee paid at reception.



# Privacy Notice & Processing Health Information

## Information we collect

The Bank of England Sports Centre collects personal data about you and your child/children via this form. This data includes full name, date of birth, contact details and, where appropriate, medical information.

## Providing Health Data

We will use any information that you choose to provide us with to ensure that we can properly care for your child/children whilst in our care, for example in the event of first aid being required.

## Use of Health Data

By providing this information, you are consenting to us using your data and you have read and understood our privacy notice.

## Why we need your personal data

We collect your personal data to provide ongoing administration of your membership account, to offer a range of activities and courses for you and your children and to properly care for your child/children whilst participating in courses and camps.

## What we do with your personal data

We use the information to contact you in relation to your activity/course booking at the Bank of England Sports Centre. We will use your personal data to contact you in an emergency should the need arise, whilst junior members are in our care for the duration of an activity.

## How long will we retain your personal data

We will hold your data for the duration of the activity that you are signing your child/children up for and for up to 6 months after the course has ended. Thereafter it will be securely disposed of.

## Your rights

You have a number of rights under data protection laws. You have the right to ask us for a copy of the personal data that the Bank of England Sports Centre holds about you. You can ask us to change how we process or deal with your personal data and you may also have the right in some circumstances to have your personal data amended or deleted.

To contact us about those rights, including making a request for the personal data we hold about you or to make a complaint about any data protection matter, please write to us at:

The Privacy Team  
Bank of England  
Threadneedle Street  
London EC2R 8AH

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law, you can complain to the Information Commissioner's Office.

## More information

The Bank's Data Protection Officer can be contacted via the details above and you can also find out more about how the Bank deals with your personal data via the 'Privacy' link at the bottom of our website ([www.bankofengland.co.uk](http://www.bankofengland.co.uk)).



# May Half Term Tennis Camps Application Form

## PARENT'S DETAILS

ADULT NAME: \_\_\_\_\_ MEMBERSHIP NO: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ (mobile) \_\_\_\_\_ (other)

E-MAIL ADDRESS: \_\_\_\_\_

ALTERNATIVE EMERGENCY CONTACT NAME: \_\_\_\_\_

ALTERNATIVE EMERGENCY CONTACT NUMBER: \_\_\_\_\_

COLLECTION DETAILS (please write below details of anyone else who may be collecting your child)

PERSON COLLECTING NAME: \_\_\_\_\_

PERSON COLLECTING CONTACT NUMBER: \_\_\_\_\_

### Indemnity Clause (2)

I hereby appoint the instructor in charge at any one time as guardian for the purpose of giving consents which may be necessary for my son/daughter to obtain medical treatment arising from any injury sustained whilst participating in lessons at the Bank of England Sports Centre.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

IF YOU ARE APPLYING FOR MORE THAN ONE TENNIS CAMP, PLEASE LIST CLEARLY (BLOCK CAPITALS) ALL OF THE COURSES, WHICH YOU WISH TO APPLY FOR USING THE INFORMATION PROVIDED.

Name	Age	Course Code	Member / Non-Member	Cost

### Explicit Consent - Health Information (3)

I confirm that I have read the Privacy Notice & Processing Health Information statement and understand why I am being asked to provide health information (if appropriate) relating to my child/children.

I give permission for the Bank of England Sports Centre to use the data that I have provided below to properly care for my child/children for the duration of the activity I am signing them up for.

Please advise us of any relevant medical information for any of the above listed participants: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Name of parent (IN CAPITALS)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**For Office use only: date form received:**